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**Microsoft Point of Sale 1.0  
MB5-292**

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**Question: 1**

**If a firewall other than the Windows Firewall is in use on a store's network, what action must be taken for Microsoft Point of Sale to work properly?**

- A - Open the firewall for the port used by Point of Sale.
- B - Disable the firewall.
- C - Give all Point of Sale users permissions on the main computer.
- D - None of the above.

**Answer: A**

**Question: 2**

**What is the name of the default MSDE instance installed with Microsoft Point of Sale?**

- A - (local)
- B - \MSPOS
- C - \MSPOSInstance
- D - \MSPOSPratice

**Answer: C**

**Question: 3**

**Practice mode uses what database?**

- A - The store database.
- B - A backup database.
- C - The practice database.
- D - None of the above.

**Answer: C**

**Question: 4**

**Microsoft Point of Sale works on which operating systems? (Choose the 2 that apply.)**

- A - Windows XP SP2.
- B - Windows Server 2003.
- C - Windows 2000.
- D - Windows Millennium Edition.

**Answer: A, B**

**Question: 5**

**What is the first step for using practice mode?**

- A - Set up the practice mode database.
- B - Switch to practice mode.
- C - Manually create some 'dummy' items.
- D - Create a special employee record.

**Answer: A**

**Question: 6**

**After installing Microsoft Point of Sale, how many days may pass before the product must be activated?**

- A - 1 day
- B - 10 days
- C - 20 days
- D - 60 days

**Answer: C**

**Question: 7**

**What composes a sales tax?**

- A - Items.
- B - Tax authorities.
- C - Prices.
- D - None or the above.

**Answer: B**

**Question: 8**

**Which of the following is NOT an option for the "Cost Update Method" in Microsoft Point of Sale Manager?**

- A - Last Cost
- B - Weighted Average
- C - FIFO
- D - None

**Answer: C**

**Question: 9**

**To setup the Touch less Tendering feature, which of the following options or configurations is NOT required?**

- A - Setup Credit and Debit tender types
- B - Configure the Validation mask on each Credit and Debit tender type
- C - Enable the Verify via EDC checkbox on each Credit and Debit tender type
- D - Enable the Touch less Tendering options in Manager under Tools | Options | Tender

**Answer: C**

**Question: 10**

**What causes an exchange rate to go into effect at the register?**

- A - Assigning a currency with an exchange rate to an active tender type.
- B - Using the currency calculator.
- C - Having cashiers do manual calculations.
- D - None or the above.

**Answer: A**

**Question: 11**

**Which step is NOT required in order for the currency calculator to be available at the register?**

- A - Select "Use currency calculator" on the Tender tab of the Options dialog box.
- B - Set up a cash tender type.
- C - Specify the tender type that will be used to give change at the register.
- D - Set up denominations for a cash tender type.

**Answer: C**

**Question: 12**

**Before you can ring up a sale, tender types must be set up where?**

- A - In the Tender window.
- B - In Manager.
- C - In the Options dialog box.
- D - None of the above.

**Answer: B**

**Question: 13**

**Currencies are used for what?**

- A - Defining the types of payment accepted by the store.
- B - Defining accepted currencies and exchange rates for the store.
- C - Defining the country where the store is located.
- D - None of the above.

**Answer: B**

**Question: 14**

**Typically, you have one receipt format for each type of what?**

- A - Receipt printer.
- B - Receipt.
- C - Invoice.
- D - Report.

**Answer: B**

**Question: 15**

**You have recently signed an agreement to accept the American Express card. You have created a new tender type named AMEX; however, the tender does not appear in the P03 when tendering a sale. What should you do to display the new tender?**

- A - Perform a Z report at each P03 register
- B - Mark the "Verify using EDO" option on the tender properties
- C - Settle the existing credit card batch
- D - Configure the Validation Format on the tender

**Answer: A**

**Question: 16**

**Which of the following record types CANNOT be created when using the Store Setup Wizard in Microsoft Point of Sale Manager? Choose the 2 that apply:**

- A - Employees
- B - Customers
- C - Suppliers

D - Items

**Answer: B, D**

**Question: 17**

**How can the receipt templates in a receipt format be modified? (Choose the 2 that apply)**

- A - By loading a modified xml template into the receipt format.
- B - By copying an xml file to the hard drive of each register.
- C - By making changes to the values in the receipt format.
- D - By changing the properties of the receipt printer.

**Answer: A, C**

**Question: 18**

**What type of text is entered into the Query Tool?**

- A - Transact-SQL statements.
- B - XML elements.
- C - HTML.
- D - Plain text.

**Answer: A**

**Question: 19**

**Which database menu option in Microsoft Point of Sale Manager is available to employees assigned to the Manager role?**

- A - Backup
- B - Create
- C - Check
- D - Query' Tool

**Answer: A**

**Question: 20**

**Checking the database does what? (Check the 2 that apply.)**

- A - Analyzes the structural integrity of the database.
- B - Performs a consistency check.
- C - Repairs errors in the database.
- D - Modifies the tables in the database.

**Answer: A, B**

**Question: 21**

**To verify the integrity of the tables in a Microsoft Point of Sale database and report any issues, which of the Database menu commands should be performed?**

- A - Change Collation
- B - Re index
- C - Upgrade
- D - Check

**Answer: D**

**Question: 22**

**Which of the following properties must be true in order for a user to make a backup of the Microsoft Point of Sale database? Choose the 2 that apply:**

- A - The backup must be executed from the server
- B - All users must exit the Point of Sale application before performing the backup
- C - The backup must be performed by an Owner or Manager
- D - Each register must execute a Z report before performing the backup

**Answer: A, C**

**Question: 23**

**What is required for a user to be able to access the Query Tool within Microsoft Point of Sale Manager?**

- A - The user must be assigned to the 'Owner' employee role
- B - The user must be assigned to the "Manager" role or higher
- C - The user must login with the 'sa' username and password
- D - The user must close the POS on all registers

**Answer: A**

**Question: 24**

**Wingtip Toys has changed the minimum order quantity for all items that they carry. Which Microsoft Point of Sale tool would you use to update this information automatically for all the items that you purchase from them?**

- A - Inventory Transfer Wizard
- B - Inventory Wizard
- C - Physical Inventory Wizard
- D - Supplier Information Wizard

**Answer: B**

**Question: 25**

**Each item listed on a purchase order must include the:**

- A - Purchase history.
- B - Quantity.
- C - Reorder point.
- D - Buyer's name.

**Answer: B**

**Question: 26**

**You currently have 5 units of item #11 200, a remote-controlled glider, in stock. When you run the Purchase Order Wizard to generate an order for Wingtip Toys, you see that 15 units of item #11200 have been ordered. Which one of the following statements is true?**

- A - The Restock level for item #11200 is set to 5 and the Reorder point is set to 15.
- B - The Restock level for item #11200 is set to 20 and the Reorder point is set to 3.
- C - The Restock level for item #11200 is set to 20 and the Reorder point is set to 5.
- D - The Restock level for item #11200 is set to 15 and the Reorder point is set to 6.

**Answer: C**

**Question: 27**

**Preset discounts are applied:**

- A - Immediately.
- B - When the items are sold.
- C - When selected by cashiers.
- D - None of the above.

**Answer: C**

**Question: 28**

**Your store has experienced excessive inventory shrinkage in the past year. You would like to compare the actual number of goods you have on hand versus what is recorded in Microsoft Point of Sale, and print a report showing these discrepancies. Which process should you perform in Point of Sale Manager?**

- A - Inventory Wizard
- B - Inventory Transfer In
- C - Inventory Transfer Out
- D - Physical Inventory

**Answer: D**

**Question: 29**

**When creating a purchase order manually, where can you enter the quantity that you want to order? (Choose the 2 that apply.)**

- A - In the Count column in the Add Items dialog box.
- B - In the Order Qty. column on the Items tab.
- C - In the Item Number column on the Items tab.
- D - In the Quantity field in the Item window.

**Answer: A, B**

**Question: 30**

**Item discounts are applied:**

- A - Immediately.
- B - When the items are sold.
- C - When selected by cashiers.
- D - None of the above.

**Answer: B**

**Question: 31**

**If you want the Last cost and Cost values for each item to be updated automatically to reflect the price the supplier charged the last time the item was received on a purchase order, you must select which one of the following cost update methods on the Inventory tab of the Options dialog box:**

- A - None
- B - Last cost
- C - Weighted average
- D - Value added

**Answer: B**

**Question: 32**

**Consider the following scenario:**

**Your store is running a promotion and selling two types of widgets for a total combined price of \$50 when two are purchased on the same transaction. Each item has a different Item Number, and sells for \$35 individually.**

**How the discount should be configured if the customer is required to purchase both items, or two of one of the items, in order to receive the discount?**

- A. Create a "Mix and match" Quantity Discount with a Quantity of 2 and a Unit Price of \$25.00. Then assign the discount to both items.
- B. Create a "Mix and match" Quantity Discount with a Quantity of 2 and a Unit Price of \$50.00. Then assign the items to the discount.
- C. Create a "Buy X and get Y for Z" Quantity Discount with a Quantity of 2 and a Unit Price of \$25.00. Then assign the items to the discount.
- D. Create a "Buy> (and get Y for r Quantity Discount with a Quantity of 2 and a Unit Price of \$50.00. Then assign the discount to both items.

**Answer: A**

**Question: 33**

**If you want all items received on a purchase order to be sold at 10% over the price the supplier charged, you could accomplish this by:**

- A - Opening the Item window for each item that was received on the purchase order, and setting the profit margin for each item to 10%.
- B - On the Items tab of the purchase order, using the Apply Formula feature to set all values in the New Price column to (Supplier price \* 110%).
- C - Opening the Item window for each item that was received on the purchase order, and setting the profit margin for each item to 90%.
- D. None of the above

**Answer: B**

**Question: 34**

**Your supplier requires that you may only place purchase orders when the total dollar amount ordered is above \$1000. What option in Microsoft Point of Sale Manager must you configure to follow this requirement?**

- A - Terms
- B - Minimum Quantity'
- C - Master Pack Quantity (MPQ)
- D - Minimum Order Amount

**Answer: D**

**Question: 35**

**One of your customers is not required to pay sales taxes in your state. How can you handle this in Microsoft Point of Sale? (Choose the 2 that apply.)**

- A - In Manager, open the customer record and mark the customer as tax exempt.
- B - In P03, clear the sales taxes from the transaction.
- C - In Manager, open the sales tax record and add the customer to the list of exempt customers.

D - In Manager, on the Sales Tax tab of the Options dialog box, add the customer to the list of exempt customers.

**Answer: A, B**

**Question: 36**

**What is the minimum employee role required in order to add, update, or delete any other employee record?**

- A - Sales Associate 4
- B - Supervisor
- C - Manager
- D - Owner

**Answer: D**

**Question: 37**

**An employee who has access to the functions of Microsoft Point of Sale Manager is assigned to which of the following roles: (check the 2 that apply)**

- A - Associate 4
- B - Supervisor
- C - Manager
- D - Owner

**Answer: C, D**

**Question: 38**

**Employee passwords must meet the criteria set forth by what?**

- A - The requirements setup within Microsoft Point of Sale Manager
- B - The requirements contained in the local Windows Security Policy
- C - The requirements selected during installation of Microsoft Point of Sale
- D - There are no password requirements for Employee passwords

**Answer: B**

**Question: 39**

**Time clock entries can be made :( Choose the 2 that apply.)**

- A - Automatically.
- B - By any employee in POS.
- C - By associates in Manager.
- D - By owners and managers in Manager.

**Answer: B, D**

**Question: 40**

**Employee roles restrict access to what? (Choose the 2 that apply.)**

- A - Confidential information.
- B - Windows games.
- C - The Internet.
- D - Features in Microsoft Point of Sale.

**Answer: A, D**

**Question: 41**

**You want all of your customer numbers to start with the letter C and be 5 digits long. What is the best place to accomplish this?**

- A - New Customer window.
- B - Import Wizard.
- C - File Center.
- D - Options dialog box.

**Answer: D**

**Question: 42**

**Which report gives a snapshot of a register's activity without closing the batch?**

- A - X report.
- B - Z report.
- C - ZZ report.
- D - No reports will give you the register's activity without closing the batch.

**Answer: A**

**Question: 43**

**Receipt Formats must be populated by pre-defined receipt templates. Where are these receipt templates accessed and saved?**

- A - Within the local hard drive of every register, saved and accessed in the Point of Sale installation directory
- B - Within the local hard drive of the primary server, saved and accessed in the Point of Sale installation directory
- C - Within the local hard drive of the primary server, saved and accessed in the "C:\Documents and Settings\UserName\Application Data\Microsoft\Microsoft Point of Sale" directory
- D - Within the Point of Sale database, saved and accessed through the File Center

**Answer: D**

**Question: 44**

**Perform a cash drop when you want to:**

- A - Make change for a customer.
- B - Pay a miscellaneous expense.
- C - Reduce the amount of cash in the drawer.
- D - None of the above.

**Answer: C**

**Question: 45**

**What information do you need to log on to Point of Sale POS? (Choose the 2 that apply.)**

- A - Employee name.
- B - Employee ID.
- C - Password.

D - Time of day.

**Answer: B, C**

**Question: 46**

**You have a cashier who does not have the right to perform returns. When a customer brings a return to the cashier's register, what should the cashier do?**

- A - Send the customer away.
- B - Call her manager, who can use Switch User to complete the transaction.
- C - Call her manager, who can move the customer to another register.
- D - Call her manager, who can move the cashier to another register.

**Answer: B**

**Question: 47**

**You've noticed that your customers typically pay with the same denominations of cash for the majority of transactions. If the most common denomination used is a \$20 bill, how can you speed up the tendering process for your employees?**

- A - Record a Macro while performing a \$20 cash tender, and assign it to an available function key
- B - Create a Quick Tender button for \$20 on a new or existing Quick pad
- C - In the cash tender type properties window, enter a Default Value of \$20
- D - There is not a way to perform this function in Microsoft Point of Sale

**Answer: B**

**Question: 48**

**Users can create which of the following at the register (POS)? (Mark the 2 that apply)**

- A - New items.
- B - New customers.
- C - New suppliers.
- D - New sales taxes

**Answer: A, B**

**Question: 49**

**Which function in the P03 can be used to close the current batch and open a new one? Choose 2 that apply:**

- A - X Report
- B - Z Report
- C - ZZ Report
- D - Enter Opening Amounts

**Answer: B, C**

**Question: 50**

**Which of the following are NOT part of the report window?**

- A - Report header.
- B - Report filter settings.
- C - Current report filter.
- D - Capsule report settings.

**Answer: D**

**Question: 51**

**A customer's transaction totals \$112.33. They write a check for the exact amount. What shortcut would you use to enter the exact amount in the check tender option?**

- A - Use the Pound (#) key on your keyboard.
- B - Use the Minus (-) key on your keyboard.
- C - Use the Plus (+) key on your keyboard.
- D - Use the Enter key on your keyboard

**Answer: C**

**Question: 52**

**What price does Point of Sale use for the returned item?**

- A - The regular price.
- B - The current price.
- C - The price at which the item was sold.
- D - None of the above.

**Answer: C**

**Question: 53**

**When can you void a transaction?**

- A - Anytime.
- B - While the transaction is in an open batch.
- C - While the transaction is in progress.
- D - When a transaction is in a closed batch.

**Answer: B**

**Question: 54**

**How do you tell whether a line item in a transaction has had a discount applied to it?**

- A - The item is displayed in bold print in the transaction pane.
- B - The transaction pane displays both the regular price and the discounted price.
- C - The item and price are displayed in red
- D - None of the above

**Answer: A**

**Question: 55**

**What must be done before printing item labels?**

- A - Perform a physical inventory count.
- B - Create or select a label format.
- C - Assign items to departments and categories.
- D - Assign items to classes

**Answer: B**

**Question: 56**

**Which of the following tools is useful for aiding employees as they count the money in their drawer in order to enter closing amounts?**

- A - Touch less Tendering
- B - Sales Graph
- C - Currency Calculator
- D - Advanced Find

**Answer: C**

**Question: 57**

**When do you need to specify a bar code type for your items?**

- A - Bar code types should always be specified.
- B - Bar code types never need to be specified.
- C - Bar code types are needed for printing scan able item labels.
- D - Bar code types are needed for scanning UPC and other bar-coded labels.

**Answer: C**

**Question: 58**

**What types of files can be previewed in File Center?**

- A - Label formats and receipt templates.
- B - Receipt templates and images.
- C - Images only.
- D - Reports, label formats, receipt templates and images.

**Answer: C**

**Question: 59**

**Which file format does Microsoft Point of Sale use for reports?**

- A - XML
- B - LBL
- C - .RPT
- D - .QRP

**Answer: A**

**Question: 60**

**When printing the Detailed Sales report, you prefer to view the total sales grouped by Category rather than the default grouping by Department. You don't want to modify the built in report, but you would like to open this report another way so that it is grouped by Category by default when printed. Which option in the report window should you select after changing the grouping to use the Category column?**

- A - Save Settings
- B - Save Settings as Custom Report
- C - Export
- D - Group by Columns

**Answer: B**

**Question: 61**

**Passwords created for Microsoft Point of Sale employees must:**

- A - Include symbols and uppercase letters.
- B - Include at least two numbers.
- C - Comply with the Microsoft Windows security policy that is in place in the store.
- D - Be at least 6 characters long.

**Answer: C**

**Question: 62**

**When you run the Store Setup Wizard for the first time, what information is required?**

- A - The owner's employee ID and password.
- B - Store name and address.
- C - All employee IDs and passwords.
- D - None of the above are required

**Answer: A**

**Question: 63**

**Microsoft Point of Sale works on which operating systems? (Choose the 2 that apply.)**

- A - Windows XP SP2.
- B - Windows Server 2003.
- C - Windows 2000.
- D - Windows Millennium Edition.

**Answer: A, B**

**Question: 64**

**What is the first step for using practice mode?**

- A - Set up the practice mode database.
- B - Switch to practice mode.
- C - Manually create some 'dummy' items.
- D - Create a special employee record.

**Answer: A**

**Question: 65**

**"Which of the following are part of the minimum installation environment for Microsoft Point of Sale? (Choose the 3 that apply.)"**

- A - Pentium 11300 MHz with 256 MB PAM.
- B - Microsoft Office.
- C - Window XP Service Pack 2 or Window Server 2003.
- D - 10 GIG tree hard drive space.

**Answer: A, C, D**

**Question: 66**

**Practice mode uses what database?**

- A - The store database.
- B - A backup database.
- C - The practice database.

D - None of the above.

**Answer: C**

**Question: 67**

**What file formats can be imported into Microsoft Point of Sale using the Import Wizard? (check the 3 that apply)**

- A - Tab delimited
- B - Comma delimited
- C - Fixed-width
- D - XML

**Answer: A, B, C**

**Question: 68**

**Which step is NOT required in order for the currency calculator to be available at the register?**

- A - Select "Use currency calculator" on the Tender tab of the Options dialog box.
- B - Set up a cash tender type.
- C - Specify the tender type that will be used to give change at the register.
- D - Set up denominations for a cash tender type.

**Answer: C**

**Question: 69**

**What composes a sales tax?**

- A - Items.
- B - Tax authorities.
- C - Prices.
- D - None of the above.

**Answer: B**

**Question: 70**

**What's the difference between closing a batch and posting a batch?**

- A - Closing a batch is a register function, while posting a batch is an accounting function.
- B - Closing a batch is performed by managers, while posting a batch can be done by cashiers.
- C - Closing a batch creates a group of transactions and posting a batch adds the batch to the batch list.
- D - There is no difference between closing a batch and posting a batch.

**Answer: A**

**Question: 71**

**Which of the following is NOT an option for the "Cost Update Method" in Microsoft Point of Sale Manager?**

- A - Last Cost
- B - Weighted Average
- C - FIFO
- D - None

**Answer: C**

**Question: 72**

**To open the store's web site, what type of Quick Pad button would be needed?**

- A - Quick Pad link.
- B - POS function.
- C - Internet link.
- D - Quick Tender.

**Answer: C**

**Question: 73**

**Before you can ring up a sale, tender types must be set up where?**

- A - In the Tender window.
- B - In Manager.
- C - In the Options dialog box.
- D - None of the above.

**Answer: B**

**Question: 74**

**It a store manager is unable to view any transactions in Microsoft Point of Sale Manager, what might be the cause? (Choose the 2 that apply.)**

- A - The Current View for the Transactions list is filtered.
- B - The batch isn't closed yet.
- C - A cashier has declined to print any of her receipts.
- D - Receipt journaling is turned off.

**Answer: A, D**

**Question: 75**

**How can the receipt templates in a receipt format be modified? (Choose the 2 that apply)**

- A - By loading a modified xml template into the receipt format.
- B - By copying an xml file to the hard drive of each register.
- C - By making changes to the values in the receipt format.
- D - By changing the properties of the receipt printer.

**Answer: A, C**

**Question: 76**

**You have recently signed an agreement to accept the American Express card. You have created a new tender type named AMEX; however, the tender does not appear in the POS when tendering a sale. What should you do to display the new tender?**

- A - Perform a Z report at each P03 register
- B - Mark the "Verify using EDO" option on the tender properties
- C - Settle the existing credit card batch
- B - Configure the Validation Format on the tender

**Answer: A**

**Question: 77**

**What causes an exchange rate to go into effect at the register?**

- A - Assigning a currency with an exchange rate to an active tender type.
- B - Using the currency calculator.
- C - Having cashiers do manual calculations.
- D - None of the above.

**Answer: A**

**Question: 78**

**Answer: D**

**Question: 79**

**Which database menu option in Microsoft Point of Sale Manager is available to employees Assigned to the Manager role?**

- A - Backup
- B - Create
- C - Check
- D - Query Tool

**Answer: A**

**Question: 80**

**Checking the database does what? (Check the 2 that apply.)**

- A - Analyzes the structural integrity of the database.
- B - Performs a consistency check.
- C - Repairs errors in the database.
- D - Modifies the tables in the database.

**Answer: A, B**

**Question: 81**

**What is required for a user to be able to access the Query Tool within Microsoft Point of Sale Manager?**

- A - The user must be assigned to the "Owner" employee role
- B - The user must be assigned to the "Manager" role or higher
- C - The user must login with the 'sa' username and password.
- D - The user must close the P03 on all registers

**Answer: A**

**Question: 82**

**Which of the following properties must be true in order for a user to make a backup of the Microsoft Point of Sale database? Choose the 2 that apply:**

- A - The backup must be executed from the server
- B - All users must exit the Point of Sale application before performing the backup
- C - The backup must be performed by an Owner or Manager
- D - Each register must execute a Z report before performing the backup

**Answer: A, C**

**Question: 83**

**What type of text is entered into the Query Tool?**

- A - Transact-SQL statements.
- B - XML elements.
- C - HTML.
- D - Plain text.

**Answer: A**

**Question: 84**

**You currently have 5 units of item #11200, a remote-controlled glider, in stock. When you run the Purchase Order Wizard to generate an order for Wingtip Toys, you see that 15 units of item #11200 have been ordered. Which one of the following statements is true?**

- A - The Restock level for item #11200 is set to 5 and the Reorder point is set to 15.
- B - The Restock level for item #11200 is set to 20 and the Reorder point is set to 3.
- C - The Restock level for item #11200 is set to 20 and the Reorder point is set to 5.
- D - The Restock level for item #11200 is set to 15 and the Reorder point is set to 6.

**Answer: C**

**Question: 85**

**Inventory transfers are used to: (check the 2 that apply)**

- A - Return stock to a supplier.
- B - Receives items from a supplier.
- C - Transfer an item from one department to another.
- D - Move damaged or seasonal stock out of the store.

**Answer: A, D**

**Question: 86**

**Your supplier requires that you may only place purchase orders when the total dollar amount ordered is above \$1 000. What option in Microsoft Point of Sale Manager must you configure to follow this requirement?**

- A - Terms
- B - Minimum Quantity
- C - Master Pack Quantity (MPQ)
- D - Minimum Order Amount

**Answer: D**

**Question: 87**

**Your store has experienced excessive inventory shrinkage in the past year. You would like to compare the actual number of goods you have on hand versus what is recorded in Microsoft Point of Sale, and print a report showing these discrepancies. Which process should you perform in Point of Sale Manager?**

- A - Inventory Wizard
- B - Inventory Transfer In
- C - Inventory Transfer Out
- D - Physical Inventory

**Answer: D**

**Question: 88**

**If an item is received in new packaging with a new Item Number, which item property allows you to sell that item using either the new or the existing Item Number?**

- A - Substitute
- B - Tag Along
- C - Alias
- D - Extended Description

**Answer: C**

**Question: 89**

**Which of the following is NOT an option for the cost update method in Microsoft Point of Sale?**

- A - Last cost.
- B - Weighted average.
- C - LIFO.
- D - None.

**Answer: C**

**Question: 90**

**Preset discounts are applied:**

- A - Immediately.
- B - When the items are sold.
- C - When selected by cashiers.
- D - None of the above.

**Answer: C**

**Question: 91**

**When creating a purchase order manually, where can you enter the quantity that you want to order? (Choose the 2 that apply.)**

- A - In the Count column in the Add Items dialog box.
- B - In the Order Qty. column on the Items tab.
- C - In the Item Number column on the Items tab.
- D - In the Quantity field in the Item window.

**Answer: A, B**

**Question: 92**

**Item discounts are applied:**

- A - Immediately.
- B - When the items are sold.
- C - When selected by cashiers.
- D - None of the above.

**Answer: B**

**Question: 93**

**Consider the following scenario:**

**An item's restock level is 30 and reorder point is 10. You have 5 on hand, and 0 are currently on order. This item has three suppliers assigned to it, each with a Master Pack Quantity (MPQ) of 12.**

**What quantity of this item will Microsoft Point of Sale Manager suggest to order when generating a purchase order based on Reorder Information?**

- A - 0
- B - 24
- C - 25
- D - 36

**Answer: D**

**Question: 94**

**Wingtip Toys has changed the minimum order quantity for all items that they carry. Which Microsoft Point of Sale tool would you use to update this information automatically for all the items that you purchase from them?**

- A - Inventory Transfer Wizard
- B - Inventory Wizard
- C - Physical Inventory Wizard
- D - Supplier Information Wizard

**Answer: B**

**Question: 95**

**Employee roles restrict access to what? (Choose the 2 that apply.)**

- A - Confidential information.
- B - Windows games.
- C - The Internet.
- D - Features in Microsoft Point of Sale.

**Answer: A, D**

**Question: 96**

**One of your customers is not required to pay sales taxes in your state. How can you handle this in Microsoft Point of Sale? (Choose the 2 that apply.)**

- A - In Manager, open the customer record and mark the customer as tax exempt.
- B - In P03, clear the sales taxes from the transaction.
- C - In Manager, open the sales tax record and add the customer to the list of exempt customers.
- D - In Manager, on the Sales Tax tab of the Options dialog box, add the customer to the list of exempt customers.

**Answer: A, B**

**Question: 97**

**Which one of the following data types is NOT available when defining custom fields for customer records?**

- A - Text

- B - Boolean
- C - Number
- D - Date

**Answer: B**

**Question: 98**

**You have customer information in Microsoft Excel that you want to move into Microsoft Point of Sale. What tool would help you do that?**

- A - File Center.
- B - Inventory Wizard.
- C - Import Wizard.
- D - No tool is available.

**Answer: C**

**Question: 99**

**What is the minimum employee role required in order to add, update, or delete any other employee record?**

- A - Sales Associate 4
- B - Supervisor
- C - Manager
- D - Owner

**Answer: D**

**Question: 100**

**An employee who has access to the functions of Microsoft Point of Sale Manager is assigned to which of the following roles: (check the 2 that apply)**

- A - Associate 4
- B - Supervisor
- C - Manager
- D - Owner

**Answer: C, D**

**Question: 101**

**Time clock entries can be made: (Choose the 2 that apply.)**

- A - Automatically.
- B - By any employee in POS.
- C - By associates in Manager.
- D - By owners and managers in Manager.

**Answer: B, D**

**Question: 102**

**Which report gives a snapshot of a register's activity without closing the batch?**

- A - X report.
- B - Z report.
- C - ZZ report.

D - No reports will give you the register's activity without closing the batch

**Answer: A**

**Question: 103**

**After entering opening and closing amounts, Point of Sale automatically calculates what? (Choose the 2 that apply.)**

- A - The cashier's over or short amount, if any.
- B - The total amount of money that has been added to the drawer.
- C - The amount of cash that will be needed tomorrow.
- D - The day's profit.

**Answer: A, B**

**Question: 104**

**You have a cashier who does not have the right to perform returns. When a customer brings a return to the cashier's register, what should the cashier do?**

- A - Send the customer away.
- B - Call her manager, who can use Switch User to complete the transaction.
- C - Call her manager, who can move the customer to another register.
- D - Call her manager, who can move the cashier to another register.

**Answer: B**

**Question: 105**

**Perform a cash drop when you want to:**

- A - Make change for a customer.
- B - Pay a miscellaneous expense.
- C - Reduce the amount of cash in the drawer.
- D - None of the above.

**Answer: C**

**Question: 106**

**What information do you need to log on to Point of Sale POS? (Choose the 2 that apply.)**

- A - Employee name.
- B - Employee ID.
- C - Password.
- D - Time of day.

**Answer: B, C**

**Question: 107**

**Receipt Formats must be populated by pre-defined receipt templates. Where are these receipt templates accessed and saved?**

- A - Within the local hard drive of every register, saved and accessed in the Point of Sale installation directory
- B - Within the local hard drive of the primary server, saved and accessed in the Point of Sale installation directory
- C - Within the local hard drive of the primary server, saved and accessed in the 't:\Documents

and Settings\UserName\Application Data\Microsoft\Microsoft Point of Sale" directory  
D - Within the Point of Sale database. saved and accessed through the File Center

**Answer: D**

**Question: 108**

**When can you void a transaction?**

- A - Anytime.
- B - While the transaction is in an open batch.
- C - While the transaction is in progress.
- D - When a transaction is in a closed batch.

**Answer: B**

**Question: 109**

**Users can create which of the following at the register (POS)? (Mark the 2 that apply)**

- A - New items.
- B - New customers.
- C - New suppliers.
- D - New sales taxes.

**Answer: A, B**

**Question: 110**

**A customer wants to pay part of her total with cash and put the rest on her credit card. With Microsoft Point of Sale, how would you accommodate her request?**

- A - Divide her items into two transactions and process them separately.
- B - Enter her payment amounts into appropriate boxes in the Tender window.
- C - Enter the whole amount as cash and process the credit card payment separately.
- D - It's not possible to do this in Point of Sale.

**Answer: B**

**Question: 111**

**What's the first step in creating a custom report?**

- A - Opening the custom report window.
- B - Creating a report filter.
- C - Generating a built-in report.
- D - Opening a report filter

**Answer: C**

**Question: 112**

**Which function in the P03 can be used to close the current batch and open a new one? Choose 2 that apply:**

- A - X Report
- B - Z Report
- C - ZZ Report
- D - Enter Opening Amounts

**Answer: B, C**

**Question: 113**

**Which of the following is NOT part of the report window?**

- A - Report header.
- B - Report filters settings.
- C - Current report filter.
- D - Capsule report settings.

**Answer: D**

**Question: 114**

**What price does Point of Sale use for the returned item?**

- A - The regular price.
- B - The current price.
- C - The price at which the item was sold.
- D - None of the above.

**Answer: C**

**Question: 115**

**When printing the Detailed Sales report, you prefer to view the total sales grouped by Category rather than the default grouping by Department. You don't want to modify the built in report, but you would like to open this report another way so that it is grouped by Category by default when printed. Which option in the report window should you select after changing the grouping to use the Category column?**

- A - Save Settings
- B - Save Settings as Custom Report
- C - Export
- D - Group by Columns

**Answer: B**

**Question: 116**

**What types of tiles can be previewed in File Center?**

- A - Label formats and receipt templates.
- B - Receipt templates and images.
- C - Images only.
- D - Reports, label formats, receipt templates and images.

**Answer: C**

**Question: 117**

**When do you need to specify a bar code type for your items?**

- A - Oar code types should always be specified.
- B - Bar code types never need to be specified.
- C - Bar code types are needed for printing scan able item labels.
- D - Oar code types are needed for scanning UPC and other bar-coded labels.

**Answer: C**

**Question: 118**

**Which file format does Microsoft Point of Sale use for reports?**

- A - XML
- B - .LSL
- C - .RPT
- D - .QRP

**Answer: A**

**Question: 119**

**Which of the following tools is useful for aiding employees as they count the money in their drawer in order to enter closing amounts?**

- A - Touch less Tendering
- B - Sales Graph
- C - Currency Calculator
- D - Advanced Find

**Answer: C**

**Question: 120**

**Before you are able to use the Practice Database for the first time on a given installation, what process must be completed first in Microsoft Point of Sale Manager?**

- A - Toggle the checkbox for "Practice Mode" under the Tools menu option
- B - Perform the process "Practice Mode Setup" under the Tools menu option
- C - When at the login window, click 'Change Connection'
- D - Create new practice mode users under the People I Employees menu option

**Answer: B**

**Question: 121**

**Consider the following scenario:**

**Your store has 4 computers connected via a Local Area Network. You plan on installing Microsoft Point of Sale on each computer to perform the following tasks:**

**Computer 1: Primary Point of Sale registers**

**Computer 2: Secondary Point of Sale register used during weekends and holidays**

**Computer 3: Sack office machine used to print reports, enter items and create Purchase Orders**

**Computer 4: Sack office machine used to receive purchase orders and update inventory**

**Considering this setup, how many licenses of Microsoft Point of Sale must you purchase?**

- A - 1
- B - 2
- C - 3
- D - 4

**Answer: B**

**Question: 122**

**What is the first step for using practice mode?**

- A - Set up the practice mode database.
- B - Switch to practice mode.
- C - Manually create some 'dummy' items.
- D - Create a special employee record.

**Answer: A**

**Question: 123**

**Microsoft Point of Sale works on which operating systems? (Choose the 2 that apply.)**

- A - Windows XP SP2.
- B - Windows Server 2003.
- C - Windows 2000.
- D - Windows Millennium Edition.

**Answer: A, B**

**Question: 124**

**“Which of the following are part of the minimum installation environment for Microsoft Point of Sale? (Choose the 3 that apply.)”**

- A - Pentium 11300 MHz with 256 MB RAM.
- B - Microsoft Office.
- C - Windows XP Service Pack 2 or Windows Server 2003.
- D - 10 GIG free hard drive space.

**Answer: A, C, D**

**Question: 125**

**What is the default port assigned to the MSDE Instance when installing Microsoft Point of Sale?**

- A - 433
- B - 1433
- C - 1976
- D - 34000

**Answer: C**

**Question: 126**

**What is the name of the default MSDE instance installed with Microsoft Point of Sale?**

- A - (local)
- B - \MSPOS
- C - \MSPoSInstance
- D - \MSPOSPractice

**Answer: C**

**Question: 127**

**Before you can ring up a sale, tender types must be set up where?**

- A - In the Tender window.
- B - In Manager.
- C - In the Options dialog box
- D - None of the above.

**Answer: B**

**Question: 128**

**What's the difference between closing a batch and posting a batch?**

- A - Closing a batch is a register function, while posting a batch is an accounting function.
- B - Closing a batch is performed by managers, while posting a batch can be done by cashiers.
- C - Closing a batch creates a group of transactions and posting a batch adds the batch to the batch list.
- D - There is no difference between closing a batch and posting a batch.

**Answer: A**

**Question: 129**

**What composes a sales tax?**

- A - items.
- B - Tax authorities.
- C - Prices.
- D - None of the above.

**Answer: B**

**Question: 130**

**Typically, you have one receipt format for each type of what?**

- A - Receipt printer.
- B - Receipt
- C - Invoice.
- D - Report.

**Answer: B**

**Question: 131**

**How can the receipt templates in a receipt format be modified? (Choose the 2 that apply)**

- A - By loading a modified .xml template into the receipt format.
- B - By copying an .xml file to the hard drive of each register.
- C - By making changes to the values in the receipt format
- D - By changing the properties of the receipt printer.

**Answer: A, C**

**Question: 132**

**Which of the following record types CANNOT be created when using the Store Setup Wizard in Microsoft Point of Sale Manager? Choose the 2 that apply:**

- A - Employees
- B - Customers
- C - Suppliers
- D - Items

**Answer: B, D**

**Question: 133**

**What file formats can be imported into Microsoft Point of Sale using the Import Wizard? (Check the 3 that apply)**

- A - Tab delimited
- B - Comma delimited

- C - Fixed-width
- D - XML

**Answer: A, B, C**

**Question: 134**

**To open the store's web site, what type of Quick Pad button would be needed?**

- A - Quick Pad link.
- B - POS function.
- C - Internet link.
- D - Quick Tender

**Answer: C**

**Question: 135**

**How do you make a customized Quick Pad available to cashiers?**

- A - By copying a file to each register in the store.
- B - Creating the Quick Pad makes it available.
- C - By loading the Quick Pad into File Center.
- D - By assigning the Quick Pad to registers.

**Answer: D**

**Question: 136**

**What causes an exchange rate to go into effect at the register?**

- A - Assigning a currency with an exchange rate to an active tender type.
- B - Using the currency calculator.
- C - Having cashiers do manual calculations.
- D - None of the above.

**Answer: A**

**Question: 137**

**Which of the following most accurately describes the relationship between Departments and Categories?**

- A - One department can have many categories, and one category can be under many departments.
- B - One department can have many categories, and one category can be under only one department.
- C - One category can have many departments, and one department can be under many categories.
- D - One category can have many departments, and one department can be under only one category

**Answer: B**

**Question: 138**

**To verify the integrity of the tables in a Microsoft Point of Sale database and report any issues, which of the Database menu commands should be performed?**

- A - Change Collation
- B - Reindex

- C - Upgrade
- D - Check

**Answer: D**

**Question: 139**

**Which database menu option in Microsoft Point of Sale Manager is available to employees assigned to the Manager role?**

- A - Backup
- B - Create
- C - Check
- D - Query Tool

**Answer: A**

**Question: 140**

**Which database menu option allows users to execute Transact SQL statements against the current Point of Sale database?**

- A - Create
- B - Restore from backup
- C - Check
- D - Query Tool

**Answer: D**

**Question: 141**

**What type of text is entered into the Query Tool?**

- A - Transact-SQL statements.
- B - XML elements.
- C - HTML
- D - Plain text.

**Answer: A**

**Question: 142**

**Which of the following properties must be true in order for a user to make a backup of the Microsoft Point of Sale database? Choose the 2 that apply:**

- A - The backup must be executed from the server
- B - All users must exit the Point of Sale application before performing the backup
- C - The backup must be performed by an Owner or Manager
- D - Each register must execute a Z report before performing the backup

**Answer: A, C**

**Question: 143**

**Checking the database does what? (Check the 2 that apply.)**

- A - Analyzes the structural integrity of the database.
- B - Performs a consistency check.
- C - Repairs errors in the database.
- D - Modifies the tables in the database.

**Answer: A, B**

**Question: 144**

**You currently have 5 units of item #11200, a remote-controlled glider, in stock. When you run the Purchase Order Wizard to generate an order for Wingtip Toys, you see that 15 units of item #11200 have been ordered. Which one of the following statements is true?**

- A - The Restock level for item #11200 is set to 5 and the Reorder point is set to 15.
- B - The Restock level for item #11200 is set to 20 and the Reorder point is set to 3.
- C - The Restock level for item #11200 is set to 20 and the Reorder point is set to 5.
- D - The Restock level for item #11200 is set to 15 and the Reorder point is set to 6.

**Answer: C**

**Question: 145**

**If you want all items received on a purchase order to be sold at 10% over the price the supplier charged you could accomplish this by:**

- A - Opening the Item window for each item that was received on the purchase order, and setting the profit margin for each item to 10%.
- B - On the Items tab of the purchase order, using the Apply Formula feature to set all values in the New Price column to (Supplier price \* 110%).
- C - Opening the Item window for each item that was received on the purchase order, and setting the profit margin for each item to 90%.
- D - None of the above.

**Answer: B**

**Question: 146**

**Your supplier requires that you may only place purchase orders when the total dollar amount ordered is above \$1000... What option in Microsoft Point of Sale Manager must you configure to follow this requirement?**

- A - Terms
- B - Minimum Quantity
- C - Master Pack Quantity (MPQ)
- D - Minimum Order Amount

**Answer: D**

**Question: 147**

**If an item is received in new packaging with a new Item Number, which item property allows you to sell that item using either the new or the existing Item Number?**

- A - Substitute
- B - Tag Along
- C - Alias
- D - Extended Description

**Answer: C**

**Question: 148**

**Each item listed on a purchase order must include the:**

- A - Purchase history.
- B - Quantity.

- C - Reorder point.
- D - Buyer's name.

**Answer: B**

**Question: 149**

**Inventor-V transfers are used to: (check the 2 that apply)**

- A - Return stock to a supplier.
- B - Receives items from a supplier.
- C - Transfer an item from one department to another
- D - Move damaged or seasonal stock out of the store.

**Answer: A, D**

**Question: 150**

**Your store has experienced excessive inventory shrinkage in the past year. You would like to compare the actual number of goods you have on hand versus what is recorded in Microsoft Point of Sale, and print a report showing these discrepancies. Which process should you perform in Point of Sale Manager?**

- A - Inventory Wizard
- B - Inventory Transfer In
- C - Inventory Transfer Out
- D- Physical Inventory

**Answer: D**

**Question: 151**

**Consider the following scenario:**

**An item's restock level is 30 and reorder point is 10. You have 5 on hand, and 0 are currently on order. This item has three suppliers assigned to it, each with a Master Pack Quantity (MPQ) of 12.**

**What quantity of this item will Microsoft Point of Sale Manager suggest to order when generating a purchase order based on Reorder Information?**

- A - 0**
- B - 24
- C - 25
- D - 36

**Answer: D**

**Question: 152**

**Item discounts are applied:**

- A - Immediately.
- B - When the items are sold.
- C - When selected by cashiers.
- D - None of the above.

**Answer: B**

**Question: 153**

**If you want the Last cost and Cost values for each item to be updated automatically to reflect the price the supplier charged the last time the item was received on a purchase order, you must**

**select which one of the following cost update methods on the Inventory tab of the Options dialog box:**

- A - None
- B - Last cost
- C - Weighted average
- D - Value added

**Answer: B**

**Question: 154**

**Wingtip Toys has changed the minimum order quantity for all items that they carry. Which Microsoft Point of Sale tool would you use to update this information automatically for all the items that you purchase from them?**

- A - Inventory Transfer Wizard
- B - Inventory Wizard
- C - Physical Inventory Wizard
- D - Supplier Information Wizard

**Answer: B**

**Question: 155**

**What is the minimum employee role required in order to add, update, or delete any other employee record?**

- A - Sales Associate 4
- B - Supervisor
- C - Manager
- D - Owner

**Answer: D**

**Question: 156**

**How many pre-defined employee roles are offered when creating or modifying an Employee record?**

- A - 1
- B - 4
- C - 5
- D - 7

**Answer: D**

**Question: 157**

**An employee in your store complains that the images and text in the POS are too small, and that he/she would prefer that the task pane/quickpad appear on the right side of the screen rather than the left. How can you customize the P03 register to meet these needs?**

- A - In Manager, enable the appropriate font and alignment options in the Employee Properties window for this specific employee.
- B - In Manager, enable the appropriate font and alignment options in the Register Properties window for the register number(s) this employee uses.
- C - In the P03, enable the appropriate font and alignment options under F7 (Tools), then option 7 (System), then option 4 (Display)
- D - In the P03, enable the appropriate font and alignment options in the Employee Properties

window for this specific employee.

**Answer: A**

**Question: 158**

**You want all or your customer numbers to start with the letter C and be 5 digits long. What is the best place to accomplish this?**

- A - New Customer window.
- B - Import Wizard.
- C - File Center.
- D - Options dialog box.

**Answer: D**

**Question: 159**

**One of your customers is not required to pay sales taxes in your state. How can you handle this in Microsoft Point of Sale? (Choose the 2 that apply.)**

- A - In Manager, open the customer record and mark the customer as tax exempt.
- B - In P03, clear the sales taxes from the transaction.
- C - In Manager, open the sales tax record and add the customer to the list of exempt customers.
- D - In Manager, on the Sales Tax tab of the Options dialog box, add the customer to the list of exempt customers.

**Answer: A, B**

**Question: 160**

**You have customer information in Microsoft Excel that you want to move into Microsoft Point of Sale What tool would help you do that?**

- A - File Center.
- B - Inventory Wizard.
- C - Import Wizard.
- D - No tool is available.

**Answer: C**

**Question: 161**

**Employee roles restrict access to what? (Choose the 2 that apply.)**

- A - Confidential information.
- B - Windows games.
- C - The Internet.
- D - Features in Microsoft Point of Sale.

**Answer: A, D**

**Question: 162**

**Perform a cash drop when you want to:**

- A - Make change for a customer.
- B - Pay a miscellaneous expense.
- C - Reduce the amount of cash in the drawer.
- D - None of the above.

**Answer: C**

**Question: 163**

**Which function is used to open the cash drawer without completing a transaction?**

- A - Select FI 2 to open the Tender window
- B - Perform a No Sale
- C - Cancel the current transaction
- D - Select the Switch User option

**Answer: B**

**Question: 164**

**Receipt Formats must be populated by pre-defined receipt templates. Where are these receipt templates accessed and saved?**

- A - Within the local hard drive of every register, saved and accessed in the Point of Sale installation directory
- B - Within the local hard drive of the primary server, saved and accessed in the Point of Sale installation directory
- C - Within the local hard drive of the primary server, saved and accessed in the "C:\Documents and Settings\UserName\Application Data\Microsoft\Microsoft Point of Sale" directory
- D - Within the Point of Sale database, saved and accessed through the File Center

**Answer: D**

**Question: 165**

**What information do you need to log on to Point of Sale POS?(Choose the 2 that apply.)**

- A - Employee name.
- B - Employee ID.
- C - Password.
- D - Time of day.

**Answer: B, C**

**Question: 166**

**Which Point of Sale peripheral device should you configure if you wish to maintain an electronic copy of each customer's signature for credit card transactions?**

- A - Scanner
- B - Receipt Printer
- C - Signature Capture
- D - Touch Screen

**Answer: C**

**Question: 167**

**After entering opening and closing amounts, Point of Sale automatically calculates what?(Choose the 2 that apply.)**

- A - The cashier's over or short amount, if any.
- B - The total amount of money that has been added to the drawer.
- C - The amount of cash that will be needed tomorrow.
- D - The day's profit.

**Answer: A, B**

**Question: 168**

**Which function in the P03 can be used to close the current batch and open a new one? Choose 2 that apply:**

- A - X Report
- B - Z Report
- C - ZZ Report
- D - Enter Opening Amounts

**Answer: B, C**

**Question: 169**

**When can a transaction be cancelled?**

- A - Anytime.
- B - Only once the batch has been closed.
- C - While the transaction is in progress.
- D - None of the above.

**Answer: C**

**Question: 170**

**After tendering and completing a sales transaction, your customer noticed on the receipt that an item was incorrectly sold with the wrong price. As the manager on duty, you want the cashier to completely reverse all details of the transaction so it appears as if the sale never occurred, and then perform the transaction again with the correct prices. How does the cashier do this?**

- A - Enter into Return Mode and return the items on the original transaction, then repeat the sales transaction with the correct prices.
- B - Choose No Sale from the F5 key to undo the previous transaction, then repeat the sales transaction with the correct prices.
- C - Choose Void from the P6 key to reverse the previous transaction, then repeat the sales transaction with the correct prices.
- D - Enter into Return Mode and delete the items on the original transaction, then repeat the sales transaction with the correct prices.

**Answer: C**

**Question: 171**

**How do you tell whether a line item in a transaction has had a discount applied to it?**

- A – The item displayed in bold point in the transaction pane
- B - The transaction pane displays both the regular price and the discounted price.
- C - The item and price are displayed in red C
- D - None of the above

**Answer: A**

**Question: 172**

**Users can create which Ct the following at the register (POS)? (Mark the 2 that apply)**

- A – New items.
- B – New customers.
- C - New suppliers.

D - New sales taxes.

**Answer: A, B**

**Question: 173**

**What's the first step in creating a custom report?**

- A - Opening the custom report window.
- B - Creating a report filter.
- C - Generating a built-in report.
- D - Opening a report filter

**Answer: C**

**Question: 174**

**When can you void a transaction?**

- A - Anytime.
- B - While the transaction is in an open batch.
- C - While the transaction is in progress.
- D - When a transaction is in a closed batch.

**Answer: B**

**Question: 175**

**What types of files can be previewed in File Center?**

- A - Label formats and receipt templates.
- B - Receipt templates and images.
- C - Images only.
- D - Reports, label formats, receipt templates and images.

**Answer: C**

**Question: 176**

**When printing the Detailed Sales report, you prefer to view the total sales grouped by Category rather than the default grouping by Department. You don't want to modify the built in report, but you would like to open this report another way so that it is grouped by Category by default when printed. Which option in the report window should you select after changing the grouping to use the Category column?**

- A - Save Settings
- B - Save Settings as Custom Report
- C - Export
- D - Group by Columns

**Answer: B**

**Question: 177**

**Which of the following record types can be imported into Microsoft Point of Sale using the Import Wizard found in Manager? Choose the three that apply:**

- A - Items
- B - Inventory Counts
- C - Suppliers
- D - Purchase Orders

**Answer: A, B, C**

**Question: 178**

**What must be done before printing item labels?**

- A - Perform a physical inventory count.
- B - Create or select a label format
- C - Assign items to departments and categories
- D - Assign items to classes

**Answer: B**

**Question: 179**

**Which file format does Microsoft Point of Sale use for reports?**

- A - XML
- B - .LBL
- C - .RPT
- D - .QRP

**Answer: A**

**Question: 180**

**When do you need to specify a bar code type for your items?**

- A - Bar code types should always be specified.
- B - Bar code types never to be specified.
- C - Bar code types are needed for printing scan able item labels
- D - Bar code types are needed for scanning UPC and other bar-coded labels.

**Answer: C**

**Question: 181**

**You can exchange information with which accounting program?**

- A - MYOB.
- B - Peachtree.
- C - QuickBooks.
- D - None of the above

**Answer: C**

**Question: 182**

**Which of the following settings is NOT used by the Purchase Order Wizard when it generates purchase orders based on reorder information?**

- A - Reorder point.
- B - In-stock quantity.
- C - Profit margin.
- D - Restock level.

**Answer: C**

**Question: 183**

**The main reason to perform a physical inventory is:**

- A - To see how many items are in the store database?
- B - To see how many items have been sold recently.
- C – To reconcile database quantities with actual quantities.
- D - None of the above.

**Answer: C**

**Question: 184**

**Consider the following scenario:**

**An item has a regular price of \$20.001 a level price A of \$18.25, and a sale price of \$17.99.**

**Customer ABC is assigned to price level A.**

**If Customer ABC were to purchase this item, which price would the P03 select?**

- A - The Regular Price because it is the highest
- B - The level price because the customer is assigned to this level
- C - The Sale Price because it is lowest
- D - Not enough information to determine

**Answer: C**

**Question: 185**

**How would you configure Microsoft Point of Sale POS to record an electronic copy of each receipt?**

- A - Enable the appropriate settings when setting up the printer in the manufacturer supplied OPOS drivers.
- B - Mark the “Print No Sale receipt” option under Tools I Options in Manager.
- C - Mark the “Save receipts to database (journal)” option in the printer Properties.
- D - Mark the “Share printer with other applications” option in the printer Properties.

**Answer: C**